

1. Be sure to make your **Tuition and/or Housing Deposit**. This is typically done via your college's portal. The industry standard deadline to deposit is May 1st (commonly known as "Decision Day").

2. If you are planning to live on campus, be sure to complete your **Residence Life Application**. At some schools, this may also mean linking your social media accounts to your housing application.

3. **Award Offers** - also likely via your college's portal, you will often need to log in and formally "accept" your merit and/or financial aid awards. If you plan to accept Federal Loans, and you are a first time borrower, you will need to complete [Loan Counseling](#). If you do not plan to accept loans offered, be sure to decline the offers.

IF you've been selected for financial aid verification, be sure to follow instructions and complete that process with your college's fin aid office...

- A. Read emails and follow instructions in a timely manner
- B. Don't worry, this is a common process
- C. Communicate with your college's financial aid office
- D. Provide the necessary documentation (likely via portal or email)
- E. Use the IRS Data Retrieval tool for efficiency

4. Set up a payment plan with **Student Accounts** at your college and know when your first tuition payment is due.

5. VERY IMPORTANT - **Decline admissions offers** at any/all schools you do not plan to attend. This may clear room for other potential students on wait lists, will likely remove you from their e-communication blasts, and is simply the kind and right thing to do - colleges spend significant resources and time in the admissions process on every applicant, be sure to respect that process and either email your admissions rep directly or, if available, use your portal to communicate your intentions to each school.

6. Select your **course registration/advising date** - oftentimes connected to new student orientation, and likely a task you can complete in your portal.

7. **Send your scores** (if necessary). IF you have AP scores of 3 or better, log on to your College Board account and have those sent to your college. Once your Senior year scores are available this Summer (IB, as well), do the same prior to arriving on your college campus. If you achieved Dual Credit, either from DePaul University or another institution, be sure to contact that school and have an official transcript sent to your attending institution.